

Diabetes Coordinated Access

How to Self Refer

1. Complete the standardized [self referral form](#) for diabetes education.
2. Fax completed form to Central Access: **1-855-DIABETS (342-2387)**
3. If you do not have access to a fax machine, please call 1-844-204-9088 to self refer by phone.
4. Coordinated Access will send the referral to the appropriate Diabetes Education Program and/or specialist based on your needs and geography.
5. Soon after, you will receive a phone call to arrange your appointment.

How to Refer a Patient

6. Complete the standardized [referral form](#) to refer your patients for diabetes education and/or an Endocrinologist/Diabetes Specialist or Ophthalmologist consult if requested.
7. Fax completed form to Central Access: **1-855-DIABETS (342-2387).**
8. Coordinated Access will triage the referral to the appropriate Diabetes Education Program and/or specialist based on the patient's needs and geography.
9. Once the referral is triaged, you will receive notification by fax as to where the patient has been referred to. You will also be notified when the DEP appointment has been booked.

Be sure to complete all sections of the referral form, including lab results and physician contact information, to allow for proper triaging and to ensure that the patient is seen within the standardized wait times.